

Molly Key <molly@buonavita-inc.com>

1/29/2020 10:27 AM

## FW: 2019 Chapter SHAPE Year-End Report Confirmation :: Northeast Region

To Carol Asselta <carol.asselta@comcast.net> • Alan Dean <deana@comar.com> •  
Wendy Whisler <wendy.whisler@dwk-lifesciences.com> • LAURA POWERS <hrlaurakpowers@gmail.com>

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The shape report has been submitted

Molly Key, SHRM - CP

**From:** form\_engine@fs16.formsite.com <form\_engine@fs16.formsite.com>  
**Sent:** Wednesday, January 29, 2020 10:27 AM  
**To:** Molly Key <Molly@buonavita-inc.com>  
**Subject:** 2019 Chapter SHAPE Year-End Report Confirmation :: Northeast Region

Thank you for submitting your chapter's SHAPE Year-End Report for 2019. A copy of your completed report is being returned to you.

If you have completed all items in Sections I and II of the SHAPE report, you have the option to apply for an Excel Award. To begin your Excel Award application now please click [HERE](#). Please note, when beginning the Excel application you will need to register as a new user by creating your username and password. This can be the same username and password used to complete SHAPE. All Excel Award applications are due on March 15, 2020.

If you should have any questions, please contact a member of your [Regional Team](#).

Reference #	12744298
Status	Complete
Login Username	HRAofSoNJ
Login Email	<a href="mailto:hrasnj@gmail.com">hrasnj@gmail.com</a>
Chapter Region:	Northeast Region
Chapter State:	New Jersey
Chapter Name:	260-HR Assn. of Southern NJ
Filer Name:	Molly Key
Volunteer leader position with the Chapter:	Secretary
Phone Number (xxx-xxx-xxxx):	856-453-7972

E-mail Address:

[molly@buonavita-inc.com](mailto:molly@buonavita-inc.com)

Item #143

1. Our chapter met and maintained the minimum chapter affiliation requirement pertaining to our chapter.

Item #85

2. The 2019 Chapter Leader Information Form (CLIF) was submitted to SHRM by the appropriate due date and our chapter president was a member of SHRM during the entire term of his/her office. (CLIF Deadline: By 12/1 if the term of office follows the calendar year. If not on a calendar year, the CLIF is due the 15th of the month immediately prior to the start of the term.)

3. The following financial results are being reported in lieu of providing a full financial statement meeting the reporting requirement in our charter. The reporting period is 1/1/19 through 12/31/19.

Total Chapter Income for 2019

\$ (Please round to the nearest whole dollar.)

46823

Total Chapter Expenses for 2019

\$ (Please round to the nearest whole dollar.)

36157

Net Profit/Loss for 2019 (Income-Expenses = Net Profit/Loss)

\$ (Please round to the nearest whole dollar.)

10666

Total Chapter Assets as of 12/31/2019

\$ (Please round to the nearest whole dollar.)

66720

Item #9

4. Our chapter displayed the current SHRM "AFFILIATE OF" logo with the registrar mark (®) correctly, consistently and prominently in accordance with the Graphics Standards Manual for Affiliates. (This includes, but not limited to, our website, communications, meeting agendas, conference programs, signage and chapter PowerPoint templates.)

Item #11

5. Our chapter submitted a copy of our chapter's membership directory/roster upon request to SHRM for auditing purposes.

Item #199

6. We held a minimum of four chapter programming events and four chapter board

	meetings either in person or virtually during the 2019 calendar year. At least one of the board meetings included an opportunity for the leadership to transition and to conduct strategic planning, succession planning and a chapter bylaw review.
<b>Item #15</b>	1. A chapter board member participated in at least 75% of state council meetings and conference calls, including representation at the state/regional affiliate leadership conference/event (if one was held).
<b>Item #141</b>	2b. We did not hold an event subject to those requirements. OR,
<b>Item #201</b>	3. The chapter was represented at the 2019 SHRM Volunteer Leaders' Business Meeting by either the chapter president, the president-elect or another board member and they relayed the information back to the chapter's board.
<b>Item #51</b>	4. Our chapter promoted the 2019 SHRM Annual Conference & Exposition and ensured that our major chapter events (including co-sponsored programs) with greater than 200 attendees did not take place between June 1 and June 30.
<b>5. Our chapter made a monetary contribution from the chapter's funds to the SHRM Foundation in the following amount no later than 12/31/19.</b>	1000
<b>If you reported a monetary contribution to the SHRM Foundation, you may also be a SHRM Foundation Chapter Champion. The chapter may be eligible to receive SHRM Foundation Chapter Champion status if a chapter monetary contribution was made and both items below were completed in 2019. (Please note that this is a single reporting process and subject to verification by the SHRM Foundation. Your information will be forwarded to the SHRM Foundation on your behalf.)</b>	<ul style="list-style-type: none"> <li>• We conducted a leadership campaign to encourage board members and invite all members to support the SHRM Foundation by making individual donations of \$25 or more.</li> <li>• We hosted a fundraising event to benefit the SHRM Foundation.</li> </ul>
<b>Item #197</b>	6. We actively promoted SHRM Certification and Recertification for the SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP) by obtaining and/or maintaining the SHRM Recertification Provider status and ensuring that all relevant programs are entered into the online SHRM program database for Professional Development Credits (PDCs).
<b>Last Update</b>	2020-01-29 09:26:34

<b>Start Time</b>	2020-01-29 09:22:36
<b>Finish Time</b>	2020-01-29 09:26:34
<b>IP</b>	50.199.89.57
<b>Browser</b>	Firefox
<b>OS</b>	Windows
<b>Referrer</b>	<a href="https://fs16.formsite.com/res/formLoginReturn">https://fs16.formsite.com/res/formLoginReturn</a>

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